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MINUTES

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**1. CALL TO ORDER**

At 5:00 p.m. Board President Robinson called the meeting to order at Marsh Jr. High School in the Multi-Purpose Building at 2253 Humboldt Rd. and announced the Board was moving into Closed Session.

**Present:** Robinson, Kaiser, Loustale, Griffin, Hovey

**Absent:** None

**1.1. Public comment on closed session items**

There was no public comment.

**2. CLOSED SESSION****2.1. Update on Labor Negotiations**

Employee Organizations:

Representatives:

CUTA

CSEA, Chapter #110

Kelly Staley, Superintendent

Jim Hanlon, Asst. Superintendent

Joanne Parsley, Asst. Superintendent

Kevin Bultema, Asst. Superintendent

**2.2. Conference with Legal Counsel –  
Anticipated Litigation**

Per Subdivision (b) of Government

Code §54956.9 (two cases)

**3. RECONVENE TO REGULAR SESSION****3.1. Call to Order**

At 6:05 p.m. Board President Robinson called the meeting to order.

**3.2. Report Action Taken in Closed Session**

Board President Robinson announced the Board had been in Closed Session and there was nothing to report.

**3.3. Flag Salute**

Board President Robinson led the salute to the flag.

**4. STUDENT REPORTS**

At 6:06 p.m. Sierra View Principal Mele Benz introduced the following students who presented information on "The Leader in Me" program, a program which reinforces that every child can be a leader: Benjamin Montgomery, 3<sup>rd</sup> grade; Emily Pinck, 3<sup>rd</sup> grade; Jonathan Schweitzer, 5<sup>th</sup> grade; Zenya Anjum, 2<sup>nd</sup> grade; and Maggie Alexander-Graff, 2<sup>nd</sup> grade.

Board Clerk Loustale announced Board Meetings are being live streamed and could be followed on our website at: <https://www.youtube.com/channel/UCLYGE0fOSiBL3unlhjQfpw>

**5. SUPERINTENDENT'S REPORT AND RECOGNITION**

At 6:15 p.m. Superintendent Staley thanked the community for passing Measure K and stated the 70% approval says a lot about how much our community supports our schools. She thanked Assistant Superintendent Kevin Bultema and Director Julie Kistle for their work in spearheading the campaign. Superintendent Staley announced she had attended the Chico Police Department Press conference this morning regarding acts of violence due to the national election and wanted to assure parents and the community that CUSD along with the Chief of Police, the Butte County Sheriff's Office, the Butte County District Attorney's Office, and all Butte County law enforcement have made a commitment to protecting the rights of every individual and will serve each of our communities with fairness and compassion. The Superintendent's Award was presented to: The Career Technical Education Team of Kristin Lower, Priscilla Burns, and Anita Homesley by Director John Bohannon; and to Manager Maria Campos by Director Julie Kistle. Board President Robinson stated after attending a CTE training recently, she was in awe of the amount and variety of programs offered, the teachers, and the coordination efforts.



**MINUTES****6. ANNOUNCEMENTS**

At 6:23 p.m. Board Vice President Kaiser announced several schools had participated in the Parade of Lights and photos are now posted on the Parade of Lights Facebook page. Board President Robinson wished to acknowledge the following supporters for their donations towards the new Kindergarten Playground at Chapman Elementary: The Love Chapmantown Community Coalition, Paul and Debra Abbot, Richelle Alisi, Annie B's Drive, Lois Ardell, Polly Bisaga, Chico Breakfast Lions Club, Chico Rotary Club, CSU Chico Students, Chico Velo, Discovery Shoppe, Adrienne Edwards, Carol Lincheild, North Valley Community Foundation, David O'Neil, Bryce Pulliam, Leslie Johnson, Safeway Foundation, Soroptimist International of Bidwell Rancho, John Staples, Stephen Tchudi, Susan Tchudi, Trucks-Roni, Mark Volstad, and Larry Wahl, along with the M&O team for installing.

**7. ITEMS FROM THE FLOOR**

At 6:27 p.m. Parent Ryan Tietz shared concerns about bicycle thefts at CHS and asked the Board to please consider fencing in an area on the campus for bicycles. Superintendent Staley thanked Mr. Tietz for his input and noted CUSD was reviewing this issue and would keep the Board and families updated.

**8. REPORTS FROM EMPLOYEE GROUPS REGARDING NEGOTIATIONS**

At 6:30 p.m. Assistant Superintendent Jim Hanlon announced CUSD met with CSEA yesterday, will meet with CUTA tomorrow, and conversations have been very constructive.

**9. CONSENT CALENDAR**

At 6:31 p.m. Board President Robinson asked if anyone would like to pull a Consent Item for further discussion. Board Clerk Loustale pulled Item 9.2.5. Board Member Griffin moved to approve the remaining Consent Items; seconded by Board Vice President Kaiser.

**9.1. GENERAL**

- 9.1.1. The Board Approved the Minutes of Regular Session on October 19, 2016 and Special Meeting on November 2, 2016
- 9.1.2. The Board Approved the Items Donated to the Chico Unified School District

**9.2. EDUCATIONAL SERVICES**

- 9.2.1. The Board Approved the Expulsion of Students with the following IDs: 60759, 65675, 71665, 74842, 80554
- 9.2.2. The Board Approved the Field Trip Requests (2) for Marigold and Sierra View 4<sup>th</sup> Graders to Attend Environmental Education in Monterey, CA from 05/16/17 to 05/19/17
- 9.2.3. The Board Approved the Field Trip Request for 5<sup>th</sup> Grade Students from Rosedale Elementary to Attend Science Camp at Shady Creek Camp from 02/21/17 to 02/24/17
- 9.2.4. The Board Approved the Field Trip Request for Student Exchange with Japan International Cooperation Center from 01/16/17 to 01/24/17
- 9.2.5. This item was pulled for further discussion.

**9.3. BUSINESS SERVICES**

- 9.3.1. The Board Approved the Accounts Payable Warrants
- 9.3.2. The Board Approved the Independent Contractor Agreements
- 9.3.3. The Board Approved the Contracts
- 9.3.4. The Board Approved the Superintendent or designee to enter into the Environmental Oversight Agreement with the Department of Toxic Substance Control (CTSC) for the Shasta Elementary School Expansion at 193 Leora Court
- 9.3.5. The Board Approved the Notice of Completion for Multiple Site Lighting Improvement Projects at: Parkview, Little Chico Creek, MJHS, Marigold, Loma Vista, PVHS, Neal Dow, McManus, FVHS, Shasta, CHS, Rosedale, Chapman, and the District Office.

## MINUTES

**9.4. HUMAN RESOURCES****9.4.1. The Board Approved the Certificated Human Resources Actions**

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>	<u>Comment</u>
<b><u>Temporary Appointments – 2016/17</u></b>			
Fisher, Jamie	Secondary	8/30/16-6/07/17	0.2 FTE
Hiller, Angela	Elementary	8/30/16-6/07/17	0.6 FTE
Mathrole, Robert	Secondary	8/30/16-6/07/17	0.2 FTE
Morrissey, Stacia	Secondary	8/31/16-6/07/17	0.2 FTE
Petersen, Angelee	Elementary	9/03/16-6/07/17	0.2 FTE
Ray, Katherine	Secondary	8/31/16-6/07/17	0.2 FTE
Taylor, Larry	Secondary	8/30/16-6/07/17	0.2 FTE
<b><u>Probationary/Permanent Appointments – 2016/17</u></b>			
Ferneau, Rachel	Elementary	8/16/16	1.0 FTE Probationary 1
<b><u>Leave Requests – 2016/17</u></b>			
Allen, Kelsey	Secondary	9/29/16-11/11/16	1.0 FTE Child Bonding
Winslow, Melanie	Elementary	9/30/16-12/23/16	1.0 FTE Child Bonding
<b><u>Resignations/Retirements</u></b>			
Smith, Katherine	Elementary	8/626/16	Resigning 0.05 FTE of Probationary 0 position

**9.4.2. The Board Approved the Classified Human Resources Actions**

ACTION NAME	CLASS/LOCATION/ASSIGNED HOURS	EFFECTIVE	COMMENTS
<b>APPOINTMENT</b>			
Alexander Graf, Kimberly	Instructional Assistant/Citrus/2.5	9/6/2016	New Position
Anderson, Sarah	Health Assistant/Neal Dow/5.0	8/29/2016	Vacated Position
Avalos Huerta, Mayra	Instructional Assistant/Chapman/2.0	8/31/2016	New Position
Baker, Kelly	Parent Classroom Aide-Restr/Marigold/3.0	8/25/2016	Vacated Position
Barboza, Maria	IA-Bilingual/Citrus/4.0	9/6/2016	Vacated Position
Bates, Sierra	Sr Office Assistant/MJHS/2.0	8/18/2016	New Position
Bean, Emily	Parent Classroom Aide-Restr/Hooker Oak/2.5	8/18/2016	Vacated Position
Belcher, Brenda	LT Sr Custodian/Loma Vista/8.0	7/1/2016-10/9/2016	During Absence of Incumbent
Buenrostro, Deborah	IPS-Classroom/Emma Wilson/6.0	8/18/2016	Vacated Position
Campbell, Kimberly	Campus Supervisor/BJHS/1.0	8/19/2016	Vacated Position
Carey, Sam	School Bus Driver 1/Transportation/5.5	8/18/2016	Existing Position
Chanturai-Woelbing, Sheviya	Elementary Guidance Specialist/Sierra View/3.0	8/29/2016	Vacated Position
Collister, Tami	Registrar/FVHS/8.0	8/11/2016	Vacated Position
Cummings, John	IA-Special Education/FVHS/5.0	9/15/2016	Vacated Position
Dominguez-Calkins, Debra	Instructional Assistant/McManus/1.0	8/18/2016	Vacated Position
Esquerra, Cynthia	Cafeteria Assistant/MJHS/1.0	8/18/2016	New Position
Gizzi, Lynda	Sr Office Assistant/BJHS/8.0	9/6/2016	Vacated Position



## MINUTES

Horgan, Erin	Instructional Assistant/Citrus/2.5	9/6/2016	New Position
Howard, Jennifer	Instructional Assistant/Chapman/2.0	8/18/2016	New Position
Johnson-McPherson, Monika	IA-Computers/FVHS/4.0	9/1/2016	New Position
Langston, Dannel	IA-Special Education/Citrus/3.0	9/6/2016	Vacated Position
Lapp, Krista	Parent Classroom Aide-Restr/Hooker Oak/2.5	8/18/2016	Vacated Position
Leone, Kimberly	Campus Supervisor/BJHS/2.0	8/18/2016	Vacated Position
Leone, Kimberly	School Bus Driver 1/Transportation/5.5	8/18/2016	Existing Position
Long, Teresa	IA-Bilingual/Parkview/1.3	9/6/2016	Vacated Position
Matthews, Amber	Cafeteria Cook Small School/MJHS/1.3	8/18/2016	New Position
Mead, Cameo	IA-Special Education/BJHS/5.0	8/18/2016	Vacated Position
Mino, Mary	IA-Special Education/LCC/3.0	8/18/2016	New Position
Morris, John	Grounds Worker/M & O/8.0	8/16/2016	Existing Position
Morton, Denise	IA-Special Education/McManus/5.0	9/1/2016	Vacated Position
Oxford, Georgia	IA-Special Education/CHS/5.0	9/6/2016	Vacated Position
Phizackerly, Lisa	Parent Classroom Aide-Restr/Hooker Oak/3.0	8/19/2016	Vacated Position
Pisani, Debra	IPS-Healthcare/Loma Vista/3.0 & 3.0	8/18/2016	Vacated Positions
Potoski, Dinah	LT School Bus Driver 2/Transportation/6.8	9/8/2016- 11/18/2016	During Absence of Incumbent
Rojas, Isela	IA-Bilingual/McManus/4.0	8/18/2016	New Position
Rosales, Lidia	School Bus Driver 1/Transportation/5.8	8/18/2016	Existing Position
Rubio, Oscar	IA-Bilingual/Citrus/4.0	9/6/2016	New Position
Schell, Varien	IA-Special Education/CHS/5.0	8/18/2016	Vacated Position
Soldano, Sun	School Office Manager/Citrus/8.0	8/18/2016	Vacated Position
Spini, Jared	IA-Special Education/MJHS/0.5	9/8/2016	New Position
Svahn, Kevin	IA-Special Education/CJHS/6.0	8/18/2016	Vacated Position
Swanson, Michael	School Bus Driver 2/Transportation/6.6	8/17/2016	Vacated Position
Trotter, Penny	School Bus Driver 1/Transportation/5.8	8/18/2016	Existing Position
Vinson, Kayleen	Campus Supervisor/MJHS/1.0	8/18/2016	Correct Position Hours

**PROMOTION**

Carrell, Kimberley	Elementary Guidance Specialist/Citrus/3.0	8/29/2016	New Position
Carrell, Kimberley	Elementary Guidance Specialist/Shasta/2.5 & 1.0	8/29/2016	New Positions

**LEAVE OF ABSENCE**

Findlay, Janette	IPS-Healthcare/Loma Vista/4.0 & 2.0	8/18/2016- 2/18/2017	Per CBA 5.2.9
Lieb Gott, Amy	IPS-Visually Impaired/Hooker Oak/6.0	8/19/2016- 2/18/2017	Per CBA 5.12

**RESIGNATION/TERMINATION**

Gooderham, Taylor	IPS-Classroom/LCC/3.0	8/5/2016	Voluntary Resignation
Goodwin, Jr, Wayne	Cafeteria Assistant/BJHS/2.0	8/11/2016	Voluntary Resignation
Hall, Jessica	IA-Special Education/Forest Ranch/5.5	6/30/2016	Voluntary Resignation
Mitchel, Carol	IA-Special Education/Neal Dow/5.0	8/5/2016	Voluntary Resignation

## MINUTES

Phillips, Cara	Parent Classroom Aide-Restr/Marigold/3.0	8/24/2016	Voluntary Resignation
<b>RESIGNED ONLY POSITION LISTED</b>			
Anderson, Sarah	Health Assistant/Chapman/4.0	8/28/2016	Increase in Hours
Baker, Kelly	Parent Classroom Aide-Restr/Marigold/2.0	8/24/2016	Increase in Hours
Buenrostro, Deborah	IPS-Classroom/Emma Wilson/5.0	8/17/2016	Increase in Hours
Carrell, Kimberley	IA-Elementary Guidance/Citrus/3.0	8/28/2016	Promotion
Carrell, Kimberley	IA-Elementary Guidance/Shasta/2.5 & 1.0	8/28/2016	Promotion
Gizzi, Lynda	Sr Library Media Assistant/CHS/8.0	9/5/2016	Lateral Transfer
Marler, Jennifer	IA-Special Education/Wildflower/3.0	6/2/2016	Voluntary Resignation
Pisani, Debra	IPS-Healthcare/CJHS/3.5	8/17/2016	Voluntary Resignation
Schell, Varen	IPS-Healthcare/Citrus/6.0	8/17/2016	Lateral Transfer
Swanson, Michael	Custodian/M & O/8.0	8/12/2016	Voluntary Resignation

**(Consent Vote)**

AYES: Robinson, Kaiser, Loustale, Griffin, Hovey

NOES: None

ABSENT: None

**10. DISCUSSION/ACTION CALENDAR****ITEMS REMOVED FROM CONSENT FOR FURTHER DISCUSSION****9.2.5. Consider Approval of the Career Technical Education Advisory Committee**

Board Clerk Loustale noted he was recusing himself from the vote and left the room. Board Vice President Kaiser moved to approve the CTE Advisory Committee Recommendations; seconded by Board Member Griffin. After the vote, Board Clerk Loustale returned to the meeting.

AYES: Robinson, Kaiser, Griffin, Hovey

NOES: None

ABSTAIN: Loustale

**10.1. EDUCATIONAL SERVICES****10.1.1. Information: Update from Attendees of the October 2016 California STEM Symposium**

At 6:33 p.m. Director Michael Morris introduced Parkview Principal Holly McLaughlin who presented information on how Parkview is incorporating STEM into their curriculum. BJHS Teacher Carie Myers shared a shortened version of the PowerPoint she presented at the Symposium. PVHS Teacher Ray Barber spoke about the speakers. MJHS Teacher Kelly Coombe explained ways MJHS teachers are incorporating Technology into Science. Board Vice President Kaiser and Board Member Griffin shared information about presentations they attended and stated they hope all teachers who attended will share their experiences with teachers at other sites. They also encouraged new administrators and teachers to attend, even those working in preschool programs.

**10.1.2. Discussion/Action: CUSD and California Department of Education Preschool 2017-18 Continued Funding Application**

At 7:01 p.m. Director Ted Sullivan presented an update on the status of CUSD Preschools and explained one requirement of this program is to obtain School Board approval to apply for continued funding. Board Vice President Kaiser moved to approve the application for continued funding; seconded by Board Member Griffin.



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MINUTES

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**AYES:** Robinson, Kaiser, Loustale, Griffin, Hovey

**NOES:** None

**ABSENT:** None

**10.1.3. Information: College Readiness Block Grant Expenditure Plan**

At 7:04 p.m. Director John Bohannon explained a condition of receiving a one-time state allocation from the College Readiness Block Grant, the district must develop and adopt an expenditure plan prior to January 1, 2017. The one-time funding in the amount of \$223,084 is to be spent over a three-year period. The plan must be explained in a public meeting of the governing Board and adopted at a subsequent Board meeting. Tonight is the explanation of the plan; the plan will return for approval at the December 14 Board meeting.

**10.2. BUSINESS SERVICES**

**10.2.1. Discussion/Action: Preauthorization for Bid Approval DROPS Grant East and West Projects**

At 7:11 p.m. Director Julie Kistle explained CUSD had been awarded a \$445,220 Drought Response Outreach Programs for Schools (DROPS) Grant in May 2015 and the Board authorized Melton Design to produce construction drawings on April 20, 2016. CUSD will be constructing "Low Impact Development" at nine sites. On November 8, 2016 the projects were placed out for bid. Director Kistle explained she was asking for preauthorization from the Superintendent or designee to enter into an agreement with the lowest responsive bidder(s) for the DROPS Grant Projects not to exceed \$245,700 combined. Board Vice President Kaiser moved to approve the preauthorization; seconded by Board Clerk Loustale.

**AYES:** Robinson, Kaiser, Loustale, Griffin, Hovey

**NOES:** None

**ABSENT:** None

**10.2.2. Discussion/Action: Adoption of Resolution 1358-16 for Exemption of the Development of Canyon View High School from the City of Chico's Zoning Ordinances**

At 7:15 p.m. Director Julie Kistle stated per Government Code section 53091(a), public entities are generally required to comply with municipal zoning ordinances. However, Government Code section 53094 provides an exception for school district's educational facilities. She explained unless exempted from the City's zoning ordinances, the Project would be subject to undue delay, unreasonable requirements, or denial by the City of approvals under the City's zoning ordinances that likely would hamper, interfere with, or jeopardize the viability of the Project. Board Vice President Kaiser moved to adopt Resolution 1358-16; seconded by Board Member Griffin.

**AYES:** Robinson, Kaiser, Loustale, Griffin, Hovey

**NOES:** None

**ABSENT:** None

**10.3 HUMAN RESOURCES**

**10.3.1. Discussion/Action: Approval of a Variable Term Waiver Request for an Early Childhood Special Education Credential for Gale Deome**

At 7:16 p.m. Assistant Superintendent Jim Hanlon provided information on the Variable Term Waiver Request. Board Member Griffin moved to approve the Waiver; seconded by Board Vice President Kaiser.

**AYES:** Robinson, Kaiser, Loustale, Griffin, Hovey

**NOES:** None

**ABSENT:** None

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MINUTES

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**10.4 BOARD****10.4.1. Discussion/Action: Setting Date of Annual Organizational Meeting of the Governing Board of the Chico Unified School District – Proposed Date: December 14, 2016**

At 7:18 p.m. Superintendent Staley noted the proposed date for the Annual Organization Meeting is December 14, 2016. Board Member Griffin moved to approve December 14, 2016, as the date for the Annual Organizational Meeting; seconded by Board Vice President Kaiser.

**AYES:** Robinson, Kaiser, Loustale, Griffin, Hovey

**NOES:** None

**ABSENT:** None

**10.4.2. Information: First Reading of Revised/Updated/New Board Policies**

At 7:19 p.m. Board President Robinson noted this is the first reading of the revised Board Policies and they would be returning for approval at the December 14 meeting. Board Member Griffin clarified that Board members are to review and send any questions or suggestions for change to Marsha who will send all suggestions to all Board members for review. It was determined that suggestions/changes are due to Marsha by December 7.

0520.2	Title I Program Improvement Schools
0520.3	Title I Program Improvement Districts
1230	School-Connected Organizations
1312.3	Uniform Complaint Procedures
2121	Superintendent's Contract
3230	Federal Grant Funds
3311	Bids
3320	Claims and Actions Against the District
3513.3	Tobacco-Free Schools
3541.2	Transportation for Students with Disabilities
3555	Nutrition Program Compliance
3580	District Records
4112.2	Certification
4113	Assignment
5116.1	Intradistrict Open Enrollment
5131.62	Tobacco
5145.3	Nondiscrimination/Harassment
5145.7	Sexual Harassment
6173	Education for Homeless Children
6179	Supplemental Instruction
7220	California Environmental Quality Act (CEQA)
9321	Closed Session Purposes and Agendas

**11. ITEMS FROM THE FLOOR**

At 7:25 p.m. There were no items from the floor. Board Clerk Loustale asked if all schools had Justice for All posters. Director Vince Enserro stated all schools have these posters and noted more were available. Board Clerk Loustale felt it would be nice to have more than one at each site. Director Enserro stated he would email Principals and ask who would like more and would send additional posters to them.



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MINUTES

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At 7:27 p.m. Board President Robinson announced the Board was moving into Recess in order to hold the Annual Meeting of the Board of Directors of the Chico Unified School Financing Corporation.

**12. RECESS**

**During the Recess, the Annual Meeting of the Board of Directors of the Chico Unified School Financing Corp. will be held in accordance with that Agenda**

At 7:28 p.m. Board President Robinson called the meeting of the Board of Directors of the Chico Unified Financing Corporation to order. Assistant Superintendent Kevin Bultema presented the annual financial report and provided a status update. Board Vice President Kaiser asked if CUSD had the option of buying the solar units at Little Chico Creek. Assistant Superintendent Bultema said they will do the analysis and set up a special meeting at a later date to discuss options. At 7:30 p.m. Board Member Hovey moved to approve the Minutes from the November 19, 2015, Board of Directors Annual meeting; seconded by Board Clerk Loustale.

**AYES:** Robinson, Kaiser, Loustale, Griffin, Hovey

**NOES:** None

**ABSENT:** None

**13. RECONVENE TO REGULAR SESSION**

At 7:31 p.m. Board President Robinson reconvened the regular meeting.

**14. ANNOUNCEMENTS**

At 7:31 p.m. The Board discussed the importance of working/communicating with elected representatives regarding issues that affect school districts. It was suggested that Board members keep this as a focus while in attendance at the December CSBA conference as there are many unions/organizations that are present and should be made aware of concerns. It was agreed that Board Members will share CSBA experiences at a future Board meeting. Parent Representative Sheila Anderson announced the winners of the Parade of Lights were recently announced and out of 85 entries, Little Chico Creek Elementary was awarded 3<sup>rd</sup> place.

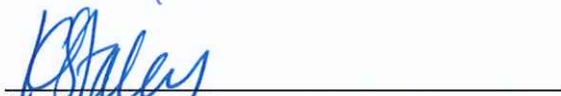
**15. ADJOURNMENT**

At 7:39 p.m. Board President Robinson adjourned the meeting.

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APPROVED:

  
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Board of Education

  
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Administration